

22<sup>nd</sup>September, 2020

Dear Parents,

**Circular on collecting information of students' families receiving Comprehensive Social Security Assistance (CSSA)**

Our school is committed to helping students learn through a wide range of learning activities to enhance students' interest and broaden students' horizons. In the new school year, the school intends to subsidize low-income students who are receiving School Textbook (full or half) allowances issued by the Student Financial Assistance Agency or recipients of Comprehensive Social Security Assistance (CSSA) to participate in diversified learning activities.

For interested families who are receiving Comprehensive Social Security Assistance (CSSA), please fill in the reply slip below (together with a valid copy of the latest CSSA as a proof) and return it to the class teacher to handle. Since we are regularly receiving a name list of the students concerned from the Student Financial Assistance Agency, no proof of receiving School Textbook allowances is needed. Our school as a data user undertakes to comply with the requirements of the Personal Data (Privacy) Ordinance to ensure that personal data collected are accurate, securely kept and used only for the application purpose.

For enquiry, please contact Mr. Tam Wai Wa.

Yours faithfully,

*Chow Kim Ho*

Chow Kim Ho

Principal



Tsuen Wan Trade Association Primary School

Reply Slip of Circular no.: 20-006/G02 < return it to Mr. Tam Wai Wa via class teacher >

**Circular on collecting information of students' families receiving Comprehensive Social Security Assistance (CSSA)**

Dear Principal,

Our family is\*  receiving Comprehensive Social Security Assistance (CSSA) and will provide a valid copy of the latest CSSA as a proof.

not receiving Comprehensive Social Security Assistance (CSSA) and will not apply for any school subsidy.

Student's Name: \_\_\_\_\_( )

Parent's Signature: \_\_\_\_\_

Class: \_\_\_\_\_

Date: \_\_\_\_\_

\* Please put a '✓' in the appropriate box.